

MAY 08 2017

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Layah Wilkerson

TODAY'S DATE: 5/1/17

DEPARTMENT: Medical Examiner

SIGNATURE OF DEPARTMENT HEAD: *Jany Man*

REQUESTED AGENDA DATE:

SPECIFIC AGENDA WORDING: Training (Seminar Approval)

PERSON(S) TO PRESENT ITEM:

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME:

(Anticipated number of minutes needed to discuss item)

ACTION ITEM:

WORKSHOP _____

CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

AUDITOR: _____

PERSONNEL: _____

BUDGET COORDINATOR: _____

IT DEPARTMENT: _____

PURCHASING DEPARTMENT: _____

PUBLIC WORKS: _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

Training / Seminar Approval Form

Approved

Department Name: Medical EXAMINER

Seminar Name: International Association of Coroners & Medical EXAMINERS

Purpose: Required training for certification/CE

Place: Golden Nugget Hotel, Las Vegas, Nevada

Date: July 23 - July 28, 2017

Who Will Be Attending: JAMIE SMITH

This Training/ Seminar is necessary for the following reasons:

- Required continuing education
- Job training
- Improve work performance
- Required certification


Attach Registration Form and Complete the following information:

Amount of registration \$ 525⁰⁰ Date registration is due 5-15-2017

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____

Commissioners Court

APPROVED BY COMMISSIONER'S COURT: MAY 08 2017 DATE: _____

You have registered for 2017 IAC&ME Annual Training Conference!

ncoleman@ClarkCountyNV.gov

Tue 5/2/2017 8:16 AM

To: Jamie Smith <jsmith@johnsoncountytexas.org>;

Thank You Jamie Smith for registering for:

2017 IAC&ME Annual Training Conference
Jul 23, 2017

Golden Nugget Hotel & Casino

129 E Fremont Street
Las Vegas, NV 89101
United States
800-634-3454

Confirmation Number: ATC-1350826

Status: Active

Date Registered: May 2, 2017

Cost Information

Your total Registration cost: \$ 525.00

Registration Fee: 1 x \$ 425.00

Member Status: \$ 100.00

Total Amount: \$ 525.00

Amount Paid: \$ 0.00

Amount Due: \$ 525.00

Transaction ID:

Group Information

Number Registered: 1

Additional Information

Tote Bag Inserts:

**TRAVEL PROCEDURES
HOTEL RESERVATION REQUEST**

(EMAIL THIS FORM COMPLETED TO PURCHASING)

Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.

DATE: 5/2/2017 **DEPARTMENT:** MEDICAL EXAMINER

PERSON SENDING REQUEST: JAMIE SMITH

Person(s) Name Attending: 1. JAMIE SMITH

2. _____

3. _____

4. _____

How many rooms: 1 (Please add any special requirements)

Hotel Name: GOLDEN NUGGET HOTEL

Hotel Address: 129 E FREMONT ST **City:** LAS VEGAS **State:** NV **Zip:** 89101

Hotel Telephone #: 8006343454

Function Attending: IACME 2017 TRAINING SYMPOSIUM (CODE: GSACM17)

Date of Check in: 7/24/2017

Date of Check out: 7/29/2017

ADVANCED MEDICOLEGAL GENERAL SYMPOSIUM

Presented by the IAC&ME and hosted by
The Clark County Office of the Coroner/Medical Examiner (CCOCME)

<p>Monday – Thursday July 24 – 27, 2017 8:00 am – 5:00 pm</p>	<p>ABMDI and POST Credits Available ABMDI Test Available Friday, July 28, 2017 <i>AMA PRA Category 1 Credit(s)™ Approved</i></p>	<p>\$425 Members \$525 Non-members</p>
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Course Description

The Advanced Medicolegal General Symposium is designed to provide Medicolegal professionals and those in positions relating to Medicolegal death investigation an in depth view and study of more advanced concepts.

Topics presented will provide attendees with a variety of comprehensive details areas of learning. These presentations will focus on foundational advanced death investigative theories and introduce new emerging trends.

The Advanced and Basic MDI Breakout Course will be approved for Nevada Post, ABMDI, and *AMA PRA Category 1 Credit(s)™*.

Who Should Attend

- Medicolegal Death Investigators
- Coroners
- Medical Examiners
- All levels of health care professionals
- Law Enforcement Personnel
- Forensic Technicians
- Forensic Nurses
- Investigators
- Detectives
- Prospectors
- Emergency Medical Personnel

Curriculum

- New Trends in Substance Abuse
- Internet Profiling
- Mass Fatality Incidents Media Relation
- High Profile Cases
- Organ/Tissue Donation Missing Persons Services
NCMEC Services
- Psychological Autopsies
- Electronic Control Devices

Those who register for this course will be invited to the opening ceremony and all social events. Please review the IAC&ME website for agendas and more information. www.theiacme.com



Johnson County PURCHASE ORDER

PO 17-2423

THIS NUMBER MUST APPEAR ON ALL
INVOICES, PACKAGES, SHIPPING
PAPERS AND CORRESPONDENCE

PAGE NO. 1 of 1

DATE OF ORDER: 05/02/2017

Vendor Name and Address

TIB - The Independent Bankers Bank
Card Services Center
P.O. Box 569100
Dallas, TX 75356

Attention To: COMMERICAL CARD SOLU

Ship To: MEDICAL EXAMINER
427 W CHAMBERS
CLEBURNE, TX 76033

VENDOR NO	SHIP VIA	F.O.B.	TERMS	BUYER	
5077	BESTWAY	DESTINATION	NET30	Kristi Shaw	
DELIVER BY DATE	HISTORICAL PO NO.	REQUISITION NO	REQUISITION BY		
05/02/2017		R17-2646	Layah Wilkerson		
LINE NO.	QUANTITY	UOM	ITEM NO. & DESCRIPTION	UNIT COST	EXTENSION

1	1.00	EA	IACME Training 2017 0100-6430-54100-PH	\$525.00	\$525.00
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TOTAL \$ 525.00

TAX EXEMPTION NO. 75-6001030

TERMS AND CONDITIONS:

By fulfillment of this order vendor accepts all Johnson County Terms and Conditions which are available online at <http://www.johnsoncountytexas.org/departments/purchasing/terms> or by contacting Purchasing at 817.556.6384

Ralph McBroom
Authorized By:

ALL INVOICES MUST SHOW PURCHASE ORDER NUMBER